

Please Give Your Comments and Suggestions

In order to provide you with the best possible care and service we would appreciate your suggestions or comments. Please fill out this form and place it in the box in reception. We will keep any information you provide confidential and will be happy to report back to you about any actions taken following your suggestions. If we have failed to meet your expectations in any way please contact the Practice Manager.

[] Please contact me about my comments and suggestions

(OPTIONAL PERSONAL DETAILS)

Name:

Date:

Address:

Telephone:

Your comments or suggestions:

Thank you for taking the time to give us your comments or suggestions

Staff member (completed if the patient would like to be contacted)	Action agreed	Action by date	Results reported

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